

DEAR PROSPECTIVE TECH TREK COUNSELOR,

I hope that you are having a stimulating and rewarding school year. I am writing to you because we will be selecting our Counselor staff for Tech Trek 2018 and the application process begins now. Camp Marie Curie at Stanford will be held [July 8 to 14](#) this year. We are planning to have a counselor work day on [Saturday July 7](#) to prepare for camp. The campers will arrive on Sunday afternoon the 9th and will depart on Saturday the 14th. Counselors are asked to stay until about 11am on that last Saturday to help pack up materials and do any final cleanup.

You are receiving this application packet because you have expressed an interest in being a counselor through the Stanford Tech Trek web site, an e-mail to me or other camp staff or because you have been recommended by previous camp staff or your branch.

We are looking for previous campers to assist the staff as Counselors. There will be 5-6 Counselors and 1-2 Lead Counselors selected. You will live in the dorm and be assigned to assist a Dorm Mom/Staff member. Counselors will also work with a Core Class teacher in the morning while Lead Counselors will be helping other staff and assisting in Robotics in the afternoon. All counselor staff will help in the afternoon sessions, evening programs and field trips. If you are currently in the 10th or 11th grade you are eligible to apply as a Counselor. Those of you who are currently in the 11th, 12th or have recently graduated are eligible to be considered for a Lead Counselor position. It is possible that you may be offered a position other than that in which you applied for, it depends on how many applications are received for the available positions this summer. If you only have interest in the specific position for which you are applying, please note that on your application.

As an experienced camper, you have much to offer the incoming campers. You may have knowledge of the physical campus -- although we may be in different dorms and a different campus location than when you were a camper. You can get to know the girls and help them get the most from their camp experience. You will be a friendly resource to anyone feeling homesick and you can give advice on how to share the camp experience with family, friends, and school when the girls return home. You may have special skills that complement the camp program – for example robotics experience, leadership experience, team bonding games or experience and/or science fair competitions/cool experiments. (Please be sure to list these special skills on your application.) [This job demands high energy \(both physical and mental\), motivation, and a willingness to work together with the Camp Director and other staff members as a team.](#)

If selected, you will need to provide your own transportation to and from camp, arriving around 9am (this may be changed depending on the availability of the dorm) on Saturday, July 7th, we will be moving all our equipment into the dorm. Pick up time on the closing Saturday, July 14 will be around 11am.

TO BE CONSIDERED FOR ANY COUNSELOR POSITION YOU WILL NEED TO BE AT CAMP THE ENTIRE WEEK including the first Saturday work day (no leaving for other activities unfortunately). Room and board will be furnished at no

cost to you. Your only expense might be spending money for extras you purchase on campus or in town. If you are interested in being considered, please **complete and email the application materials back to me in a single PDF Document. The requested order of the document is: Photo then Application. Please name the document "your name and the position you are applying for" (example: Kea Jolicoeur, Lead Counselor).** Your application will not be considered if you are missing any piece of the application or did not follow the above instructions. Legible responses (legible cursive, printed or typed) are required and appreciated. Before you return your application and essay, please take time to think through your responses. As more and more former campers are applying, the competition for the 2018 positions becomes more and more competitive. Last year we have over 50 applications for 7 spots. However, if you are selected, you will be working with an incredible team!

THE APPLICATION PROCESS WILL STRICTLY FOLLOW THESE DEADLINES:

Beginning of January	Application materials e-mailed to applicants and posted online
Friday February 16th	All completed applications must be received. You will receive email confirmation within a week of sending in your application. Please do not wait until the last minute.
Late February/Early March	Scheduled Interview for selected applicants
April	Counselors Selected and Notified

Kea Jolicoeur
kea.techtrek@gmail.com

Please note: ALL applications should be emailed with the Subject line: Completed Counselor Application or Completed Lead Counselor Application

If I do not receive your COMPLETED application materials by the above deadline, I will assume you are not interested or are not available for this summer's camp. There will be no follow up on unreturned applications. Thank you for your interest in being on the staff of AAUW Tech Trek – Stanford Camp Marie Curie for 2018. I look forward to receiving your application.

KEEP THIS FORM FOR REFERENCE